

# LISIE COLLEGE OF ALLIED HEALTH SCIENCES

## Instructions to submit Online Application for Diploma courses 2024-25 (DMLT/DDT/DCVT/DOTAT/DNT/DET)

### **Courses**

1. DMLT- Diploma in Medical Laboratory Technology
2. DDT- Diploma in Dialysis Technology
3. DCVT- Diploma in Cardio Vascular Technology
4. DOTAT- Diploma in Operation Theatre and Anesthesia Technology
5. DNT- Diploma in Neuro Technology
6. DET – Diploma in Endoscopic Technology

### **Procedure for obtaining Prospectus and submission of online application**

- For obtaining prospectus and submission of online application form candidate has to register with their preliminary information by clicking on the “Apply Online” tab provided on the website [www.lcoahs.edu.in](http://www.lcoahs.edu.in)
- For registration, candidates must have a valid **Email ID** and a valid **Whatsapp Number**.
- After completion of registration, candidate’s login credentials (User name and Password) will be send to candidate’s Registered Email ID and Whatsapp Number along with the Prospectus of the selected Course 2024-25. Applicants can download the attached prospectus from the mail/Whatsapp.
- Read the prospectus carefully before filling the online application. Candidates are also advised to refer the website ([www.lcoahs.edu.in](http://www.lcoahs.edu.in)) for **important dates** pertaining to Diploma courses admission 2024-25 in Lisie College of Allied Health Sciences.

### **Online Application Login**

- Click on the Login button on the registration page.
- Then enter the candidate’s login credentials (User name and Password).
- Select the Course (**DMLT/DDT/DCVT/DOTAT/DNT/DET**)

### **Payment of Application Fee**

- Make the online payment of application fee (**Rs.250/- for each course separately**)

### **Entry of details of the Applicant**

- Upload a passport size photograph of the candidate (it should be 200 pixels height, 150 pixels width, not exceeding a file size of 2mb, in jpg format.)
- Enter the details such as;
  - Personal details
  - Parent / Guardian details
  - Contact details
  - Details of Qualifying Examination
  - Marks Obtained in Qualifying Examination

### **Uploading of Supporting Documents**

- **Scanned copies** of following originals have to be uploaded (pdf format)
  - Marks Cards of qualifying examinations/Plus Two
  - Eligibility/Equivalence certificate if the candidate has passed the qualifying examinations from other states
  - SSLC/10<sup>th</sup> Certificate to prove date of birth.

### **Declaration by the Candidate and Parent/Guardian**

- If the candidate and parent agree with the statement given in the declaration section with respect to the application of the candidate for the **DMLT/DDT/DCVT/DOTAT/DNT/DET** course in Lisie College of Allied Health Sciences, tick the respective **Agree** columns given under declarations by candidate and parent/guardian.
- Upload the signatures (jpg format) of both candidate and parent/guardian.

### **Preview & Edit**

- Candidate can preview and edit the entries if required.
- Verify the details entered, make the necessary changes, and then click on **update** button.

### **Submission of Online Application**

- Candidates can submit the duly filled online application by clicking “**Submit**” button in online application window. **(For Last Date of Online Application for diploma courses – (DMLT/DDT/DCVT/DOTAT/DNT/DET) – refer Website [www.lcoahs.edu.in](http://www.lcoahs.edu.in))**
- After submission of online application, an acknowledgement and a copy of application form submitted (pdf format) will be received on candidate’s registered Email ID.

### **Submission of printout of Application Form to College Office**

- Candidates are advised take printout of the final Application Form.
- Both parent/Guardian and student should do duly sign in the prescribed area of the printout of the Application form
- **Submit the printout out of final Application form submitted along with self attested copies of the documents** given below to college office directly or by Speed post/Courier **on or before the last date.**
  - Copy of Marks Cards of qualifying examinations/Plus Two
  - Eligibility/Equivalence certificate if the candidate has passed the qualifying examinations from other states.
  - Copy of SSLC/10th Certificate to prove date of birth